



# Skiles Test Spanish Immersion STEM Elementary School

## **Parent & Families**

# In-Person & Virtual Learning Re-entry Procedures 2020

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Skiles Test Elementary School Virtual Learning & Re-entry Procedures are subject to change based upon LT Administration, MCHD, IDOH, and Gov. Holcomb.

Reference the [MSDLT Student and Staff Re-entry Plan](#) for the district-wide plan.

**A note from ST Administration:**

Having a pandemic response plan allows us to strive for readiness in reopening our school. We want to keep the guidance of our public health officials at the forefront as we consider procedures and our school community. At this time, it will not be business as usual and we will have to train our students for our current reality as safety is the priority. Schools are in place for so much more than instruction alone. Schools serve as meal providers, social emotional guides, nurturers, and ultimately a place where children can feel safe. With this in mind, we want to do our best to provide that to students while moving forward with instruction and learning in the best capacity possible, given the current circumstances.

**Pandemic Response Plan**

Given the nature of the pandemic, it will be important to recognize that even within our own building, we will face unique needs and challenges with regard to re-entry. Please keep in mind that, once a plan is in place, procedures may continue to change given the fluidity of the situation and the possibility of resurgence. The Pandemic Response Plan provides the families of Skiles Test Elementary School a guide for conducting essential operations under our current conditions with the capability of pivoting at a moments notice. Having a plan to recover from any type of disaster regardless of the severity and consequences of the emergency is critical to recovery of operations and can minimize the impact on the school's teaching and learning, students, personnel, facilities, technology, transportation, food service, and other functional resources. We are and must be committed to providing a safe and optimal learning and working environment for all, and have been working diligently on plans to reopen schools under conditions that are as safe as possible.

**On-site Learning**

- Skiles Test Elementary School's calendar will be consistent with the MSDLT School Board for the current school year unless changed by the district.
- On-site instruction will follow our standard daily schedule, etc., will be provided at Skiles Test Elementary for parents and families who choose this option.
- For students choosing to REMAIN with VIRTUAL INSTRUCTION, students will participate in their assigned classes through Canvas, Seesaw, Zoom and/or other digital resources.

### **LTeC Virtual Program**

Under any re-entry strategy, there may be some families in which, given unique and individual circumstances, students are unable to physically attend school or who choose to not send their students to the school building. As a result, a virtual program will be available to all K-12 families.

### **Skiles Test Virtual Instruction**

Virtual instruction may be conducted using synchronous and asynchronous methods.

- It is the expectation that students (K-6) may have live instruction via Zoom with their teachers.

**Synchronous instruction** takes place when a virtual learning student is able to join a live online lesson from another location and is participating in real-time with other students.

*Example: A student joins a live Zoom meeting with their teacher and other students during their scheduled math class.*

**Asynchronous instruction** takes place when a student accesses virtual content provided by the teacher at the time of their choosing.

*Example: A student watches a recorded math lesson on Canvas and completes an assignment at a time the student chooses.*

### **Teacher / Student Assignments:**

Teachers will prepare and place student learning activities and assignments for virtual and in-person students on Seesaw or Canvas for each day of the week. All assignments will be recorded and placed on either Seesaw for grades K-4 or Canvas for grades 5-6.

Art, Music, Discovery Zone, Media, and STEM Related Arts classes will also include weekly recorded activities and assignments that are divided by days of the week for students on either Seesaw for grades K-4 or Canvas for grades 5-6.

Additional assignments and/or activities may be assigned by teachers from selected approved websites for students to engage and complete.

Virtual students will be encouraged and expected to attend sessions based on the class schedule and to be fully engaged, participating, and involved in class discussions, supporting team or group activities, and completing assignments given by the teacher on Seesaw or Canvas.

**Virtual Students' Attendance:**

Students are encouraged and expected to attend classes regularly. Student attendance will be monitored, reviewed, and discussed with parents and school administration. All students are expected to attend every school day.

Parents of virtual or in-person students must continue to report to the school whenever a student is going to be absent, logging in late, or signing off early from class/school. School attendance is essential and will continue to be monitored according to Indiana Code for student attendance and/or tardies.

Attendance will be taken by teachers based on a student's presence during their class time, by viewing their recorded session or by submitting student's work.

- If your student is sick or is not able to attend class virtually (doctor's appointment, family emergency, etc.) call the school to report the absence.
- When a student misses an assigned class period, an option will be provided (i.e. alternate assignment and/or ability to view the class at a later date/time).
- If the student is able to complete the missed work assigned by the teacher, they will be counted as present.
- Attendance in Skyward will continue to remain the official attendance for Skiles Test.

**Virtual Instruction: Exceptional Learners and 504**

- Resource services will be provided via Zoom by teachers to support students as they access their Gen Ed curriculum, address IEP goals and the student's individualized needs.
- Therapies (speech-language, occupational therapy, physical therapy) will occur via Zoom, individually and within small group settings.
- Homebound services will continue to be provided virtually via Zoom.
- Instructional Assistants will participate in whole group instruction, lead small groups under the planning of the teacher and will provide one-on-one support to students who need it.
- Related Services staff will join the Zoom meetings (OT, PT, SLPs) and will lead small groups throughout the week.

### **Monday - Friday:**

- Whole group instruction will take place via Zoom (social skills, community circle and/or basic skills).
- Language Arts instruction will take place via Zoom as whole group instruction and in small groups.
- Math instruction will take place via Zoom as whole group instruction and in small groups.
- Related Arts will be offered each day.
- Teachers / IAs will either join the Gen Ed class Zooms with the class that the student would typically push into.
- Class will Zoom together for community circle / SEL lessons.
- 1:1 instruction on specific IEP goals
- IEP meetings
- All Zoom sessions will be recorded and put on the teacher's Seesaw or Canvas page for families to access if they are unable to be in attendance.

### **Case Conference Committee / 504 Meetings**

- Any meeting with teachers and staff will be held virtually or via teleconferencing, if possible.
- If a parent does need to meet face-to-face with teachers and staff, all participants will be required to wear face coverings.
- Families will need to follow building safety protocols when entering a school.

### **Resource programs and therapies**

- Services will continue to the fullest extent possible in the general education classroom.
- For services provided outside of the general education classroom, students will be grouped with their current cohort group to the fullest extent possible.
- All teachers and staff working with individual or small groups of students will be required to wear a face covering.

### **Sensory Protocols**

- Items that are not easily cleaned will be removed (i.e. upholstered furniture, pillows, bean bags, etc.)
- It is recommended that each student have their own basket of sensory items.

### **Virtual Students' Behavioral Expectations:**

During class meetings, students will be encouraged to assist in developing mutual class norms and expectations for behavior and classroom norms. Students will be encouraged, supported, and expected to follow district and school behavioral expectations at all times. Students proper and correct use of technology will be reviewed and discussed with all students. MSDLT schools' district technology policy and guardrails for students will be reviewed and enforced by teachers and school administration for all students.

### **Parent Communication:**

Parents of virtual students are encouraged to collaborate with teachers on a weekly basis to discuss or to review parental or teacher questions, concerns, academic or behavioral supports, assignments, etc. Parents and teachers may collaborate weekly via email, phone, conference calls, etc. in an effort to ensure alignment and achievement of students.

Teachers will establish "Office Hours" or specific times to answer and support virtual parents or students questions or concerns. Teachers will return parent calls, emails, etc., within 24 business operation hours from the time of the initial placed communication.

### **Skiles Test Elementary Reopening Overview:**

The following serves as areas of consistency for the reopening procedures for our Skiles Test Elementary. We will continue to refer to the MSDLT Reopening Plan, guidance document from the IDOE, the Marion County Public Health Department, and CDC.

### **Opening Dates**

- August 10: Elementary School Teachers Return
  - Professional Staff Day (Contract Hours)
- August 11: Professional Staff Day (Contract Hours)
  - Virtual Together On Tuesday
- August 12: Professional Staff Day (Contract Hours)
- August 13: Students Return – First Day of In Person School and Virtual Program

### **School Days**

- LT Schools will follow the updated school calendar.
- School will be in person 5 days per week.
- LT Schools will offer a Virtual Programming Option.

### **ST School Communication**

- Parent Square will be utilized for all communication throughout the Reopening process for staff and families.
  - Learning Management Systems
  - SeeSaw (1-4)
  - CANVAS (5-6)
- **Home-to-School**
  - All students may use a bookbag and/or plastic folder (school provided) to transport items to and from home *once during the first* and *once during the second week*.
  - Bookbags will be permitted to travel back and forth to school *daily* after the first two weeks when devices begin travelling to and from school as well back and forth.

### **Back to School Events**

- Back to School Events will be held virtually, at this time. We will continue to evaluate school events for the future. More information on these events will be coming at a later date.

### **Protocols for ST Visitors**

- Unfortunately, we must restrict school visitors to promote health, safety and social distancing. For this reason, please do not:
  - Invite family members or friends to the school for any reason
  - No visitors will be allowed past the front office during the school day in order to promote health, safety, and social distancing.
- During the school day, there will be a sign in sheet for parents dropping off and picking up students in the entryway. Parents will leave once their child has entered through the office doors.
- Parents wanting to pick up their students early, will wait in the entryway outside the front office. Students will then be brought to the parent through the office door.
- Parents coming to the school to drop off or pick up medication will have to wait in the same waiting area outside the front office until Nurse Castro can go out to meet with them.
- Parents picking up sick children will either need to wait in the waiting area outside the front office or will be directed where to proceed. Sick children will be escorted to them.

### **Cleaning and Disinfection**

- All classrooms will be provided with their own cleaning supplies and hand sanitizer.
- Resource teachers and Related arts teachers will wipe down high touch areas between classes/groups.

- High touch surfaces such as the front office, restrooms, cafeteria tables, faucets, doorknobs, and regularly shared items will be cleaned and disinfected throughout the school day by the custodians.
- Playground equipment will be cleaned and disinfected throughout the day.
- See the LT Re-entry plan for additional details on cleaning and disinfection.  
<http://www.ltschools.org/re-entry>

### **Masks/Face Shields**

- All staff members will be required to wear a face covering throughout the day when social distancing is not possible.
- All staff members will be given reusable masks and a face shield at the beginning of the school year. Staff have the responsibility to supply face coverings beyond what is provided by the school/district.
- Staff can remove their face shield/mask when in the classroom and 3-6 feet away from students/others. When getting near students in the classroom, face shields/masks must be worn.
  - Other Exceptions
    - When staff or students are performing tasks that cannot be completed while wearing a face covering: eating, drinking, etc.
    - Any student unable to remove a face covering on their own.
    - When the wearing of a face covering or mask by a teacher is determined to impede a student's learning for students in grades Pre-K through grade 5, a face shield may be considered for use by the teacher.
- All students must wear a mask when social distancing is not possible. Students can remove their masks when they are in the classroom and seated/standing at least 3-6 ft apart.
- Students must wear a mask into the cafeteria, but can remove it while eating or drinking.
- Students will receive one reusable face covering issued by the Governor at the beginning of the year. Parents/Guardians have the responsibility to supply face coverings for students beyond this one time issue.
- Students should come to school with masks on. Bus drivers will hand out disposable masks to students attempting to enter the bus without a mask. Students that are dropped off by car in the mornings will be expected to already have their mask on. Students without masks will be given a disposable mask to use for the day.

### **Social Distancing**

- Students will be seated 3-6 feet apart and facing in one direction to facilitate social distancing when feasible in the classroom.



- All teachers should maintain a 6 feet distance from students and when feasible.
- In large areas such as cafeterias and gyms, caution will be used to ensure social distancing between people with special emphasis on reducing crowding in the space while entering and exiting.
- All classes will enter the cafeteria near the serving lines and exit with their classes through the exit near the gym.
- All classes should stay to the right side of the hallway when moving from one area of the building to another. If another class is in the hallway, the teacher should wait to enter the hallway until the class has moved out of their path.
- No visitors will be allowed to enter the school building.

### **Cohorting**

- Students will stick with their grade level as much as possible throughout the school day.
- Students will be scheduled in a way that they will be together by grade level during lunch, recess, bus transportation, and dismissal.
- Class splits will not be allowed this school year across other grade levels due to the need to keep students together.
- ***All classrooms will have a seating chart with assigned seats for all students. This will allow contact tracing to take place in the event that a student is COVID positive.***

### **Student Health and Safety**

- Items to be shared by students will be limited. All students should have their own designated supplies. They should take these supplies to their related arts class when supplies are required.
- All teachers will sign in and out their entire class, as a whole, those who are present that day. Any staff members entering a classroom must sign in and out of the classroom. As a result, each room in the building will have a ST Contact Tracing Sign In/Out Sheet. ***This will allow contact tracing to take place in the event that a student is COVID positive.***
- Additional COVID-19 Resources
  - [School Screening Decision Tree](#)
  - [Parent Screening Decision Tree](#)
  - [Return to School Guidance](#)
  - [Face Covering Guidance](#)

### **Recess**

- Every class will strictly adhere to their scheduled recess time and assigned recess location to ensure that more than one class grade level is not out at THE SAME location at the same time.

- While at recess, students should avoid physical contact activities and try to social distance themselves as much as possible.

### **Restroom Breaks**

- Restroom breaks are included in the master schedule. Classes will be assigned specific restrooms to use during the scheduled breaks. Strictly following these times and locations is necessary in order to eliminate unnecessary traffic in the hallways.
- Students that want to leave the classroom to use the restroom for emergencies will need to sign out and sign back in. All students will be required to wear a mask when using the restroom.
- For grade levels with in-class restrooms, these restrooms may be used for emergencies, but need to be sprayed ***and properly cleaned*** between each use.

### **Lunch/Cafeteria**

- Teachers should enter the cafeteria ***from the serving line doors***. Markings will be placed on the floor in the serving line area for students to ensure social distancing.
- Students will use a swipe card when getting their lunch. The swipe card will contain allergy information and lunch account balance information. These cards will be sanitized daily.
- All grade levels ***will have a seating chart*** developed by the grade level teams for the cafeteria. Students do not have to all sit the same direction. Students should not have a student seated directly across from them. Seats will be marked where students are able to sit. Students sitting at the lunch tables will be staggered across from each other.
- Students will be given disposable plates and silverware.
- Students should not go to the restroom during lunch, unless they express the need or urgency.
- Masks will be required in the cafeteria when students are not eating or drinking.
- Students will not be allowed to share food items.
- Trash barrels should be brought to the students to dispose of trash. Students should not get out of their seats to throw away trash.
- Tables will be cleaned and disinfected after each meal service.

### **Breakfast**

- Breakfast will be served in the classroom.
- Cafe staff will pass out breakfast to the door of classes.
- Teachers will meet cafe staff at their classroom door to receive breakfast.
- ***Late students*** -
  - Teacher will call down to the cafe.
  - Breakfast will be brought by a cafe worker to the classroom.

### **Nurse/Clinic**

Guidelines that the nurse will be putting in place at Skiles Test are listed below. Please understand this can change and you will be notified if they are, based on new information put out by the Indiana Department of Health.

1. The nurse's office will be split and a barrier will be added to make an isolation area in the clinic. The bathroom will be off limits.
  1. Students sent to the clinic will wait outside the clinic in a chair until the nurse screens them and places them in the correct location.
  2. If the student is found to fit the criteria for COVID-19, the student will be in an isolation area room until parents are able to pick up the student.
  3. If a Staff member is having symptoms he/she will go home and will consult with a healthcare provider after being screened by the nurse.
  4. If a child is injured and needs to be picked up by a parent, he will be treated as usual and will wait in the front office until parents pick up the student from school.
2. All staff members and students should be wearing a mask when they are unable to maintain 6ft between themselves and others.
3. Medication drop off for students with ADHD or any other medication - Parents will have to arrange with the nurse for drop off. No visitors are allowed in school buildings, for this reason, the nurse and I will need to speak to parents to schedule a time for drop off.
  1. Nurse will administer daily medication outside of the classroom in the hallway to lower potential exposure to ill kids in the clinic and still maintain some privacy for students.

### **Water Fountains/Water Bottles**

- All water fountains will be turned off in the school building.
- Students will be allowed to bring water bottles to school. If they want to refill their bottles, they will need to use the sinks.

### **Parent Drop Off/Pick Up Procedures**

#### **Drop Off:**

- Students will be dropped off in the gym parking lot, as usual. Because the students come in sporadically and are naturally distanced by cars, all students will enter through door 4 as usual.
- All students will be required to have a mask on when exiting their car. If a student does not have a mask on, a disposable mask will be provided to the student.

**Students Arriving Late to School:**

- When students arrive, Mr. Sanchez will greet them in the entryway.
- Mr. Sanchez will enter their 00 number on the tardy kiosk and will hand them their passes.
- Students will enter the building through the main entry doors and go straight to their classroom.

**Pick Up:**

- Families will be issued a car tag on cardstock to be placed in their front windshield. The students' names will be written on each card when issued to the parent.
- Names and/or car numbers will be called over the PA in the cafeteria / gym during dismissal.
- Teachers assigned to parent pick up duty will work to keep students socially distanced and waiting quietly for their numbers to be called.

**Bus Drop Off/Pick Up****Bus Drop Off**

- Busses will be dismissed one bus at a time instead of by grade level in order to ensure social distancing. Students will exit the bus leaving space between themselves and the person in front of them.
- ALL students exiting buses for arrival will enter the main entrance.
- ALL students must keep their masks on as they exit the bus and enter the building.

**Bus Pick Up**

- An announcement will be made when it is time for each grade level to leave the classroom to exit the building. This announcement will dismiss bus students by classroom to space out the number of students in the hallway at any given time. Once called, teachers on bus duty should make sure the hallway is clear in front of their door before directing the students out of their classroom. All grade levels should exit through door 10 by the Parent Resource Room.

**Preschool**

- Parents may not enter the building. Ms. Lopez will meet parents at door 10 to have families sign in their preschool students. Preschool students will be signed out at door 9 so as not to cross the elementary students exiting to buses out of door 10.
- Preschool students will continue to eat their meals in their classroom.
- Preschool classroom will be deep cleaned each evening including spraying down all blocks and toys.

### **Before and After Care**

- Students will stay with their grade level.
- Each grade level will meet in their own location. Each grade level caregiver will gather students in one grade level classroom.
- Drop off and pick up will occur from the cafe door (Door 4) as parents are not allowed to enter the building.

# ***Skiles Test Virtual Learning Schedules Monday - Friday***

## **Kindergarten Virtual Schedule**

Virtual instruction at Skiles Test will primarily be conducted using a synchronous method. It is the expectation that students (K-6) have live instruction via Zoom with their teachers. Synchronous instruction takes place when a virtual learning student is able to join a live lesson from another location and is participating in real-time with other students. This allows for students attending from other locations to interact with their peers who are attending in the classroom.

We understand that this may not always be possible. As such, we will be recording the Zoom sessions and posting them so that you may play them back if your child is unable to attend the live instruction session. This is considered to be asynchronous instruction as learning takes place when a student accesses the virtual content recorded by the teacher at the time of their choosing.

**8:00 a.m.-8:10 a.m.** - Morning Meeting & Welcome for the Day

**8:10 a.m.-8:50 a.m.** - Related Arts Class

**8:50 a.m.-9:05 a.m.** - Social Emotional Lesson

**9:05 a.m.-9:35 a.m.** - Live Small Group Practice Math

**9:35 a.m.-10:40 a.m.** - Live Spanish Language Arts Lesson and Practice

**10:40 a.m.-11:20 a.m.** - Lunch/Play

**11:20 a.m.-12:20 p.m.** - Live Math and Science Lesson and Practice

**12:20 p.m.-12:50 p.m.** - Live Small Group practice English Language Arts or Spanish Language Arts

**12:50 p.m.-1:25 p.m.** - Break/Play

**1:25 p.m.-2:25 p.m.** - Live English Language Arts Lesson and Practice

### **First Grade Dual Language Virtual Schedule**

Virtual instruction at Skiles Test will primarily be conducted using a synchronous method. It is the expectation that students (K-6) have live instruction via Zoom with their teachers. Synchronous instruction takes place when a virtual learning student is able to join a live lesson from another location and is participating in real-time with other students. This allows for students attending from other locations to interact with their peers who are attending in the classroom.

We understand that this may not always be possible. As such, we will be recording the Zoom sessions and posting them so that you may play them back if your child is unable to attend the live instruction session. This is considered to be asynchronous instruction as learning takes place when a student accesses the virtual content recorded by the teacher at the time of their choosing.

**8:00 a.m.-8:20 a.m.** - Morning Meeting & Social Emotional Lesson

**8:20 a.m.-8:50 a.m.** - Live Small Group Practice Math

**8:50 a.m.-10:05 a.m.** - Live Spanish Language Arts Lesson and Practice

**10:05 a.m.-10:35 a.m.** - Live Small Group Practice English Language Arts

**10:35 a.m.-11:35 a.m.** - Lunch/Play

**11:35 a.m.-12:55 p.m.** - Live Math and Science Lesson and Practice

**12:55 p.m.-1:30 p.m.** - Live English Language Arts Lesson and Practice

**1:35 p.m.-2:20 p.m.** - Live Related Arts Class

### **First Grade Monolingual Virtual Schedule**

Virtual instruction at Skiles Test will primarily be conducted using a synchronous method. It is the expectation that students (K-6) have live instruction via Zoom with their teachers. Synchronous instruction takes place when a virtual learning student is able to join a live lesson from another location and is participating in real-time with other students. This allows for students attending from other locations to interact with their peers who are attending in the classroom.

We understand that this may not always be possible. As such, we will be recording the Zoom sessions and posting them so that you may play them back if your child is unable to attend the live instruction session. This is considered to be asynchronous instruction as learning takes place when a student accesses the virtual content recorded by the teacher at the time of their choosing.

**8:00 a.m.-8:20 a.m.** - Morning Meeting & Social Emotional Lesson

**8:20 a.m.-8:50 a.m.** - Live Small Group Practice Math

**8:50 a.m.-10:35 a.m.** - Live English Language Arts Lesson and Practice

**10:35 a.m.-11:35 a.m.** - Lunch/Play

**11:35 a.m.-12:05 p.m.** - Live Small Group Practice English Language Arts

**12:05 p.m.-1:30 p.m.** - Live Math and Science Lesson and Practice

**1:35 p.m.-2:20 p.m.** - Live Related Arts Class



## **Second Grade Dual Language Virtual Schedule**

Virtual instruction at Skiles Test will primarily be conducted using a synchronous method. It is the expectation that students (K-6) have live instruction via Zoom with their teachers. Synchronous instruction takes place when a virtual learning student is able to join a live lesson from another location and is participating in real-time with other students. This allows for students attending from other locations to interact with their peers who are attending in the classroom.

We understand that this may not always be possible. As such, we will be recording the Zoom sessions and posting them so that you may play them back if your child is unable to attend the live instruction session. This is considered to be asynchronous instruction as learning takes place when a student accesses the virtual content recorded by the teacher at the time of their choosing.

**8:00 a.m.-8:20 a.m.** - Morning Meeting & Social Emotional Lesson

**8:20 a.m.-8:50 a.m.** - Live Small Group Practice Math

**8:50 a.m.-10:20 a.m.** - Live Spanish Language Arts Lesson and Practice

**10:20 a.m.-11:00 a.m.** - Live English Language Arts Lesson and Practice

**11:00 a.m.-12:00 p.m.** - Lunch/Play

**12:00 p.m.-12:40 p.m.** - Live Small Group Practice English Language Arts

**12:45 p.m.-1:30 p.m.** - Live Related Arts Class

**1:30 p.m.-2:25 p.m.** - Live Math and Science Lesson and Practice

## **Second Grade Monolingual Virtual Schedule**

Virtual instruction at Skiles Test will primarily be conducted using a synchronous method. It is the expectation that students (K-6) have live instruction via Zoom with their teachers. Synchronous instruction takes place when a virtual learning student is able to join a live lesson from another location and is participating in real-time with other students. This allows for students attending from other locations to interact with their peers who are attending in the classroom.

We understand that this may not always be possible. As such, we will be recording the Zoom sessions and posting them so that you may play them back if your child is unable to attend the live instruction session. This is considered to be asynchronous instruction as learning takes place when a student accesses the virtual content recorded by the teacher at the time of their choosing.

**8:00 a.m.-8:20 a.m.** - Morning Meeting & Social Emotional Lesson

**8:20 a.m.-8:50 a.m.** - Live Small Group Practice Math

**8:50 a.m.-10:35 a.m.** - Live English Language Arts Lesson and Practice

**10:35 a.m.-11:00 a.m.** - Live Small Group Practice English Language Arts

**11:00 a.m.-12:00 p.m.** - Lunch/Play

**12:00 p.m.-12:40 p.m.** - Live Math and Science Lesson and Practice (Part 1)

**12:45 p.m.-1:30 p.m.** - Live Related Arts Class

**1:30 p.m.-2:25 p.m.** - Live Math and Science Lesson and Practice (Part 2)

### **Third Grade Dual Language Virtual Schedule**

Virtual instruction at Skiles Test will primarily be conducted using a synchronous method. It is the expectation that students (K-6) have live instruction via Zoom with their teachers. Synchronous instruction takes place when a virtual learning student is able to join a live lesson from another location and is participating in real-time with other students. This allows for students attending from other locations to interact with their peers who are attending in the classroom.

We understand that this may not always be possible. As such, we will be recording the Zoom sessions and posting them so that you may play them back if your child is unable to attend the live instruction session. This is considered to be asynchronous instruction as learning takes place when a student accesses the virtual content recorded by the teacher at the time of their choosing.

**8:00 a.m.-8:20 a.m.** - Morning Meeting & Social Emotional Lesson

**8:20 a.m.-8:50 a.m.** - Live Small Group Practice Math

**8:50 a.m.-9:35 a.m.** - Live Related Arts Class

**9:40 a.m.-10:45 a.m.** - Live English Language Arts Lesson and Practice

**10:45 a.m.-11:25 a.m.** - Live Spanish Language Arts Lesson and Practice (Part 1)

**11:25 a.m.-12:25 p.m.** - Lunch/Play

**12:25 p.m.-1:25 p.m.** - Live Spanish Language Arts Lesson and Practice (Part 2)

**1:25 p.m.-2:25 p.m.** - Live Math and Science Lesson and Practice

### **Third Grade Monolingual Virtual Schedule**

Virtual instruction at Skiles Test will primarily be conducted using a synchronous method. It is the expectation that students (K-6) have live instruction via Zoom with their teachers. Synchronous instruction takes place when a virtual learning student is able to join a live lesson from another location and is participating in real-time with other students. This allows for students attending from other locations to interact with their peers who are attending in the classroom.

We understand that this may not always be possible. As such, we will be recording the Zoom sessions and posting them so that you may play them back if your child is unable to attend the live instruction session. This is considered to be asynchronous instruction as learning takes place when a student accesses the virtual content recorded by the teacher at the time of their choosing.

**8:00 a.m.-8:20 a.m.** - Morning Meeting & Social Emotional Lesson

**8:20 a.m.-8:50 a.m.** - Live Small Group Practice Math

**8:50 a.m.-9:35 a.m.** - Live Related Arts Class

**9:40 a.m.-11:25 a.m.** - Live English Language Arts Lesson and Practice

**11:25 a.m.-12:25 p.m.** - Lunch/Play

**12:25 p.m.-1:55 p.m.** - Live Math and Science Lesson and Practice

**1:55 p.m.-2:25 p.m.** - Live Small Group Practice English Language Arts

### **Fourth Grade Virtual Schedule**

Virtual instruction at Skiles Test will primarily be conducted using a synchronous method. It is the expectation that students (K-6) have live instruction via Zoom with their teachers. Synchronous instruction takes place when a virtual learning student is able to join a live lesson from another location and is participating in real-time with other students. This allows for students attending from other locations to interact with their peers who are attending in the classroom.

We understand that this may not always be possible. As such, we will be recording the Zoom sessions and posting them so that you may play them back if your child is unable to attend the live instruction session. This is considered to be asynchronous instruction as learning takes place when a student accesses the virtual content recorded by the teacher at the time of their choosing.

**8:00 a.m.-8:20 a.m.** - Morning Meeting & Social Emotional Lesson

**8:20 a.m.-8:50 a.m.** - Live Small Group Practice Math

**8:50 a.m.-9:35 a.m.** - Live English Language Arts Lesson and Practice (Writing)

**9:40 a.m.-10:25 a.m.** - Live Related Arts Class

**10:25 a.m.-11:15 a.m.** - Live English Language Arts Lesson and Practice (Reading)

**11:15 a.m. -11:45 a.m.** - Live Small Group Practice English Language Arts

**11:45 a.m.-12:50 p.m.** - Lunch/Play

**12:50 p.m.-2:25 p.m.** - Live Math and Science Lesson and Practice

### **Fifth Grade Virtual Schedule**

Virtual instruction at Skiles Test will primarily be conducted using a synchronous method. It is the expectation that students (K-6) have live instruction via Zoom with their teachers. Synchronous instruction takes place when a virtual learning student is able to join a live lesson from another location and is participating in real-time with other students. This allows for students attending from other locations to interact with their peers who are attending in the classroom.

We understand that this may not always be possible. As such, we will be recording the Zoom sessions and posting them so that you may play them back if your child is unable to attend the live instruction session. This is considered to be asynchronous instruction as learning takes place when a student accesses the virtual content recorded by the teacher at the time of their choosing.

**8:00 a.m.-8:20 a.m.** - Morning Meeting & Social Emotional Lesson

**8:20 a.m.-8:50 a.m.** - Live Small Group Practice Math

**8:50 a.m.-9:35 a.m.** - Live English Language Arts Lesson and Practice (Writing)

**9:40 a.m.-10:25 a.m.** - Live Related Arts Class

**10:25 a.m.-11:15 a.m.** - Live English Language Arts Lesson and Practice (Reading)

**11:20 a.m.-12:05 p.m.** - Live Small Group Practice English Language Arts

**12:05 p.m.-1:05 p.m.** - Lunch/Play

**1:05 p.m.-2:25 p.m.** - Live Math and Science Lesson and Practice

## **Sixth Grade Virtual Schedule**

Virtual instruction at Skiles Test will primarily be conducted using a synchronous method. It is the expectation that students (K-6) have live instruction via Zoom with their teachers. Synchronous instruction takes place when a virtual learning student is able to join a live lesson from another location and is participating in real-time with other students. This allows for students attending from other locations to interact with their peers who are attending in the classroom.

We understand that this may not always be possible. As such, we will be recording the Zoom sessions and posting them so that you may play them back if your child is unable to attend the live instruction session. This is considered to be asynchronous instruction as learning takes place when a student accesses the virtual content recorded by the teacher at the time of their choosing.

**8:00 a.m.-8:20 a.m.** - Morning Meeting & Social Emotional Lesson

**8:20 a.m.-8:50 a.m.** - Live Small Group Practice Math

**8:50 a.m.-10:25 a.m.** - Live English Language Arts Lesson and Practice

**10:30 a.m.-11:15 a.m.** - Live Related Arts Class

**11:15 a.m.-11:45 a.m.** - Live Small Group Practice English Language Arts

**11:45 a.m.-12:35 p.m.** - Live Math and Science Lesson and Practice (Part 1)

**12:35 p.m.-1:35 p.m.** - Lunch/Play

**1:35 p.m.-2:25 p.m.** - Live Math and Science Lesson and Practice (Part 2)

**Skiles Test STEM Spanish Immersion Elementary School  
Supply List for 2020-2021**

Please label all supplies with student's name.

1 <sup>st</sup> Grade	2 <sup>nd</sup> Grade	3 <sup>rd</sup> Grade	4 <sup>th</sup> Grade	5 <sup>th</sup> Grade	6 <sup>th</sup> Grade
Book bag with no wheels	Book bag with no wheels	Book bag with no wheels	Book bag with no wheels	Book bag with no wheels	Book bag with no wheels
Pencil Pouch	Pencil Pouch	Pencil Pouch	Pencil Pouch	Pencil Pouch	Pencil Pouch
2 yellow highlighters	Scissors	Scissors	Scissors	Scissors	Scissors
Headphones or earbuds	Headphones or earbuds	Headphones or earbuds	Headphones or earbuds	quality headphones or earbuds	Headphones or earbuds
48 Quality Pencils - Ticonderoga	48 Quality Pencils - Ticonderoga	48 Quality Pencils - Ticonderoga	48 Quality Pencils - Ticonderoga	48 Quality Pencils - Ticonderoga	12 Quality Pencils - Ticonderoga
4 large glue sticks	3 large glue sticks	4 small glue sticks	8 small glue sticks	2 large glue sticks	2 large glue sticks
4 large pink erasers	2 boxes Crayola crayons	2 large pink erasers	2 boxes Crayola crayons	2 large pink erasers	1 box Crayola color pencils
4 boxes Crayola crayons	1 box Crayola markers	2 boxes Crayola crayons	1 box Crayola color pencils	1 box Crayola crayons	1 calculator
8 Black dry erase markers (EXPO brand)	6 Black dry erase markers (EXPO brand)	4 Black dry erase markers (EXPO brand)	2 Black dry erase markers (EXPO brand)	4 Black dry erase markers (EXPO brand)	8 Black dry erase markers (EXPO brand)
1 package of colored pencils	1 box gallon zip lock bags	1 pack 3x5 index cards	1 pack 3x5 index cards	1 pack 3x5 index cards	2 packs 3x5 index cards
1 pack of 3x3 Post It notes	1 box of sandwich zip lock bags	1 pack of 3x3 Post It notes	1 pack of 3x3 Post It notes	2 packs of 3x3 Post It notes	3 packs of 3x3 Post It notes
4 boxes of tissues	4 boxes of tissues	4 boxes of tissues	4 boxes of tissues	4 boxes of tissues	4 boxes of tissues
2 composition notebooks (no spiral)	2 composition notebooks (no spiral)	4 composition notebooks (no spiral)	4 composition notebooks (no spiral)	4 composition notebooks (no spiral)	5 composition notebooks (no spiral)
2 - two pocket folders with prongs (red, blue)	3 - two pocket folders with prongs (one needs to be red with prongs)	4- two pocket folders with prongs (red, blue, yellow, green)	8 - two pocket folders with prongs (2 of each: red, blue, yellow, green)	6 - two pocket folders with prongs	4 - two pocket folders with prongs (red, blue, yellow, green)



Clorox Wipes	2 yellow highlighters	2 yellow highlighters	2 yellow highlighters	2 yellow highlighters	2 yellow highlighters
1 box sandwich zip lock bags	2 containers of Clorox Wipes	1 box gallon zip lock bags	1 pack of loose leaf wide rule paper	2 packs of loose leaf wide rule paper	1 pack of loose leaf wide rule paper
1 box quart zip lock bags			Clorox Wipes	2 red pens	Clorox wipes

Kindergarten					
Book bag with no wheels	6 boxes Crayola crayons	3 large glue sticks	1 blue plastic pocket folder	1 red plastic pocket folder	2 containers of Clorox Wipes
1 set of headphones (no earbuds)	2 boxes of tissues	1 pencil box (no pouches)	2 dry erase markers (fine tip)	1 box of 24 Quality Pencils - Ticonderoga	1 notebook
1 box quart Ziploc baggies	1 box sandwich zip lock bags	8 black dry erase markers (EXPO brand)			

**\*\*\* OPTIONAL ITEM FOR ALL GRADES - hand sanitizer, water bottle \*\*\***

**\*\*Students will receive one reusable face covering issued by the Governor at the beginning of the school year. Parents/Guardians have the responsibility to supply face coverings for students beyond this one time issue. \*\***

## Skiles Test STEM Spanish Immersion Elementary School

### Lista de Materiales 2020 - 2021

Por Favor, escriba el nombre del estudiante en los materiales.

1 <sup>er</sup> Grado	2 <sup>do</sup> Grado	3 <sup>er</sup> Grado	4 <sup>to</sup> Grado	5 <sup>to</sup> Grado	6 <sup>to</sup> Grado
Mochila sin ruedas	Mochila sin ruedas	Mochila sin ruedas	Mochila sin ruedas	Mochila sin ruedas	Mochila sin ruedas
una cajita para guardar lápices	una cajita para guardar lápices	una cajita para guardar lápices	una cajita para guardar lápices	una cajita para guardar lápices	una cajita para guardar lápices
2 marcadores amarillos "Highlighters"	Tijeras	Tijeras	Tijeras	Tijeras	Tijeras
Audífonos	Audífonos	Audífonos	Audífonos	Audífonos	Audífonos
48 lápices de calidad (marca Ticonderoga)	48 lápices de calidad (marca Ticonderoga)	48 lápices de calidad (marca Ticonderoga)	48 lápices de calidad (marca Ticonderoga)	48 lápices de calidad (marca Ticonderoga)	12 lápices de calidad (marca Ticonderoga)
4 barras de pegamento grandes	3 barras de pegamento grandes	4 barras de pegamento pequeñas	8 barras de pegamento pequeñas	2 barras de pegamento grandes	2 barras de pegamento grandes
4 borradores rosados	2 cajas de crayones marca Crayola	2 borradores rosados	2 cajas de crayones marca Crayola	2 borradores rosados	1 caja de lápices de colores marca Crayola
4 cajas de crayones marca Crayola	1 caja de marcadores (marca Crayola)	2 cajas de crayones marca Crayola	1 caja de lápices de colores marca Crayola	1 caja de marcadores (marca Crayola)	1 calculadora
8 marcadores negros "Dry Erase" marca EXPO	6 marcadores negros "Dry Erase" marca EXPO	4 marcadores negros "Dry Erase" marca EXPO	2 marcadores negros "Dry Erase" marca EXPO	4 marcadores negros "Dry Erase" marca EXPO	8 marcadores negros "Dry Erase" marca EXPO)
1 caja de lápices de colores marca Crayola	1 caja de bolsas ziplock de galón	1 paquete de fichas blancas "Index cards" 3x5	1 paquete de fichas blancas "Index cards" 3x5	1 paquete de fichas blancas "Index cards" 3x5	2 paquetes de fichas blancas "Index cards" 3x5
1 Paquete de notas "post it"-3 x3	1 box of sandwich zip lock bags	1 Paquete de notas "post it"-3 x3	1 Paquete de notas "post it"-3 x3	2 Paquete de notas "post it"-3 x3	3 Paquete de notas "post it"-3 x3
4 Cajas de pañuelos faciales	4 Cajas de pañuelos faciales	4 Cajas de pañuelos faciales	4 Cajas de pañuelos faciales	4 Cajas de pañuelos faciales	4 Cajas de pañuelos faciales

2 libretas de composición (no espiral)	2 libretas de composición (no espiral)	4 libretas de composición (no espiral)	4 libretas de composición (no espiral)	4 libretas de composición (no espiral)	5 libretas de composición (no espiral)
2 -cartapacios plasticos con bolsillos (rojo y azul)	3 - cartapacios plasticos con bolsillos (uno tiene que ser de color rojo)	4- cartapacios plasticos con bolsillos (rojo, azul, amarillo,y verde)	8 - cartapacios plasticos con bolsillos (2 de cada color (rojo, azul, amarillo,y verde)	6 - cartapacios plasticos con bolsillos	4 -cartapacios plasticos con bolsillos (rojo, azul, amarillo,y verde)
1 paquete de Toallitas desinfectantes marca Clorox	2 marcadores amarillos "Highlighters"	2 marcadores amarillos "Highlighters"	2 marcadores amarillos "Highlighters"	2 marcadores amarillos "Highlighters"	2 marcadores amarillos "Highlighters"
1 Caja de Bolsas Ziploc tamaño Sandwich	2 paquete de Toallitas desinfectantes marca Clorox	1 paquete de bolsas Ziploc tamaño Galón (grande)	1 paquete de papel de lineas anchas	2 paquetes de papel de lineas anchas	1 paquete de papel de lineas anchas
1 paquete de bolsas Ziploc tamaño Galón (grande)			1 paquete de Toallitas desinfectantes marca Clorox	2 bolígrafos rojos	1 paquete de Toallitas desinfectantes marca Clorox

Grado Kínder					
Mochila sin ruedas	6 cajas de #24 Creyones (Marca Crayola)	3 pegas de barra grande	1 cartapacio plástico azul con bolsillos	1 cartapacio plástico rojo con bolsillos	2 paquetes de Toallitas Clorox (para desinfectar)
audífonos ( <b>NO auriculares</b> )	2 cajas de pañuelos faciales	1 caja de útiles ( <b>no bolsas</b> )	2 marcadores negros ( <b>finos</b> )	1 caja de 24 lápices marca -Ticonderoga	1 cuaderno/ libreta
1 paquete de bolsas Ziploc tamaño Galón ( <b>grande</b> )	1 Caja de Bolsas Ziploc tamaño Sandwich	8 marcadores negros ( <b>Marca Expo preferiblemente</b> )			

**\*\*\* Materiales opcionales para todos los Grados - Gel desinfectante "hand sanitizer", botella de agua\*\*\***

**\*\*Cada estudiante recibirá una mascarilla reusable, provista por el Gobernador al comienzo del año escolar.**

**Padres/Guardianes tienen la responsabilidad de proveer mascarillas o cubre bocas para sus hijos. \*\***

**[COVID19-Delay-Start-2020-21-School-Year-Calendar.pdf](#)**